

PROJECT ADDRESS

APPLICATION NUMBER

(Assigned by staff)

OWNER'S LAST NAME

(Please Print)

CITY OF SAN MARINO

APPLICATION FOR PLANNING COMMISSION HEARING

APPLICATION FOR:

Variance _____ Lot Line Adj. _____ Rezone _____
Conditional Use _____ Subdivision _____ Modification _____

INSTRUCTIONS TO APPLICANT:

- 1. Applications will be placed on the first available agenda on a "first come, first serve" basis.
2. A plot plan, floor plans, elevations, a plan information sheet and other required plans shall accompany this application as required by City Staff. (EIGHT (8) COPIES, FAN FOLDED)

- 3. Filing fees: (non-refundable)

The following fees shall be deposited with the Secretary of the Planning Commission at the time of filing each such application:

Table with 3 columns: Item, Description, Fee. Includes items like Variance (\$1,600.00), Conditional Use Permit (\$1,600.00), Subdivisions (\$1,500.00), etc.

NOTE: A FEE OF \$275.00 WILL BE ADDED IF APPLICANT DOES NOT PROVIDE RADIUS MAP AND OWNERSHIP LIST.

Calculation of Planning and Design Review Fees

For up to three conditional use permit, variance and/or design review applications for a single project to be processed concurrently, the fee collected shall be the fee required for the single highest application.

Please complete the following:

1. Date: _____

2. The undersigned applicant(s) is (are) the owner(s) of property located at:

(street address)

3. and legally described as follows (Lot No., Block No., Tract No.):

(legal description may be attached separately if necessary)

4. State in your own words:

a. The use (or improvement) you intend to make to the above described property:

b. The provisions or restrictions of the code which prompts the need for this application:

5. I (we) certify or declare under penalty of perjury, * that the foregoing is true and correct.
I (we) also understand that in submitting this application that I (we) am (are) to expect City officials to conduct exterior inspections of my (our) property

Signatures of all owners) _____

of record of the property) _____

herein described) _____

Owner's Phone Number (Home): (_____) _____

Owner's Phone Number (Work): (_____) _____

Mailing Address: _____

Agent's Name and Address: _____

Agent's Phone Number (_____) _____

* The verification form being signed under penalty of perjury, does not require notarization.

