

Registration Information and Form

Register Online at <https://registration.sanmarinorec.org>



FIRST DAY: (Saturday, May 15 from 8-10 am): Registration will be conducted at Stoneman School. **Proxy registration will NOT be accepted for this registration date (only). You may only register your immediate family members on this date. San Marino residents only (please bring identification with your address, or a utility bill).**

WALK-IN: Beginning **Monday, May 17 (San Marino residents)** and **Tuesday, May 18 (non-residents)**, you may bring your registration form and payment to the Recreation Department located at 1560 Pasqualito Drive (Stoneman School), between the hours of 8 am and 5 pm, Monday through Thursday. A proxy may do registration.

MAIL-IN: Simply fill out the registration form along with a **check made payable to the "City of San Marino"** for all the classes that you have signed up for and mail to: **City of San Marino, Recreation Department, 2200 Huntington Drive, San Marino, CA 91108. Mail-in registration received prior to Saturday, May 15 - First Day of Registration - will not be registered until Monday, May 17 (San Marino residents) or Tuesday, May 18 (non-residents).**

ONLINE: Beginning **Tuesday, May 18* (San Marino residents and non-residents).** *Please note: **The first day of registration (walk-in) is May 15 for residents and May 18 for non-residents.** Click on the link on our webpage at www.cityofsanmarino.org/recreation OR go directly to our registration site at <https://registration.sanmarinorec.org>. A \$2 convenience fee will apply. If you have not taken a class with us recently you can go online now to create an account.

GENERAL INFORMATION: Office Hours: Monday through Thursday, 8 am-5 pm. **Telephone:** (626) 403-2200 -**Prorating:** You can join a class at any time, but we CANNOT prorate fees for any of our programs. **Non-Res Fees:** If you do not live or work in San Marino, or do not attend a San Marino public school, you are required to pay an additional non-resident fee of \$25 per year per participant. **Refunds:** Any activities cancelled by the Department will result in a full refund. The San Marino Recreation Department strives to provide quality programming for you and your family. *If a refund or transfer is necessary, please call (626) 403-2200 to place the request before the second class meeting.* Refund checks will be issued approximately two weeks following the approved refund request. There could be a 20% administrative charge per class for all refund requests. **Returned Item Fee:** \$25 or the maximum amount allowed by law.

CITY OF SAN MARINO - REGISTRATION FORM

RECREATION DIVISION, 2200 HUNTINGTON DRIVE, SAN MARINO, CA 91108 (626) 403-2200

Receipt #: _____
Processed by: _____

ADULT NAME	LAST	FIRST	E-MAIL	
	ADDRESS		CITY	ZIP CODE
PHONE NUMBERS	HOME () ()	WORK () ()	EMERGENCY () ()	CELL () ()
	OR CHECK ONE: <input type="checkbox"/> HOME <input type="checkbox"/> WORK <input type="checkbox"/> CELL			
SCHOOL ATTENDING: (PLEASE NOTE PARTICIPANT)			ALLERGY INFO/SPECIAL ACCOMMODATIONS: (PLEASE NOTE PARTICIPANT)	

PARTICIPANT'S NAME:		BIRTHDATE	SEX	ACTIVITY NUMBER	ACTIVITY NAME	FEE	LAB FEE IF APPLICABLE
LAST	FIRST						
							<input type="checkbox"/> \$
							<input type="checkbox"/> \$
							<input type="checkbox"/> \$
							<input type="checkbox"/> \$
							<input type="checkbox"/> \$
							<input type="checkbox"/> \$
							<input type="checkbox"/> \$

I absolve and agree to hold harmless the City of San Marino, its employees, officers or agents from any liability which may result from my participation or that of any minor in my legal custody in the above activity. I give permission for his/her participation in the above activity, and for any necessary emergency medical treatment. Occasionally, we use images of recreation participants for promotional purposes in City-related media, which means that you could be our next superstar! By signing up for a class or activity, you are granting the City of San Marino permission to use your and/or your child's photograph or likeness, or that of a pet or personal property.

- CASH
Walk in ONLY
- CHECK #
Payable to: City of San Marino
- CREDIT
Visa, Mastercard, or Discover

<input type="checkbox"/> ANNUAL NON-RESIDENT FEE Please add \$25 per participant to my registration fees because I do not live or work in San Marino or the School District	\$
TOTAL FEES DUE	\$

Payable to Instructor
Separate Check/Cash
DO NOT MAIL CASH

THANK YOU!

Signature of Release of Liability _____ Date _____

<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> DISCOVER
Cardholder Signature _____		Exp. Date _____
Billing Zip Code _____		

